

**Delphi Digital** Vital Information Manager [Text Larger](#) | [Text Smaller](#)  
Welcome Angus

[FAMILY](#) | [FINANCIAL & LEGAL](#) | [HOUSE](#) | [INSURANCE](#) | [MEDICAL](#) | [PERSONAL](#) | [ASSOCIATION](#)

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**Welcome to Delphi Digital's VITAL INFORMATION MANAGER (VIM).** VIM is the first comprehensive online management tool for key family and household information including:

- **FAMILY MEMBERS & CAREGIVERS** — Children, Adults, Special Needs Children & Adults and Elderly
- **MEDICAL** — Doctors, Medications, and Health Records
- **FINANCIAL & LEGAL** — Bank, Credit Card, Taxes, Investments and Legal Documents
- **HOUSE** — Emergency/Safety Information, Utilities and Household Maintenance
- **INSURANCE** — Brokers, Life, Auto, Homeowners, Fire/Earthquake and Medical Insurance
- **PERSONAL** — Personal Interests, Pet Care, Car Information and Important Contacts/Dates

By storing and making available key information from secured servers, many family/household issues and emergencies can be handled faster and more efficiently - which helps decrease stress levels and benefits both individuals and the corporations who have purchased VIM for their employees.

Use the tools on the left to manage your members, viewers and documents.

**In the Know**  
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**How To ...**  
**Tutorials** on how to use VIM. Learn how to upload documents from your computer, create your own documents from our forms and how to share selected documents with others by creating viewers and

**To Execute “Quick Viewer,”  
Click “Sharing Tools.” Click “Grant Access Tools”**

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## Grant Document

Select Documents

Enter text to search and match records in the Description and Notes fields.

 

Action	Filename	Description	Category	Created	Updated
<div style="border: 1px solid black; padding: 2px;">           ----Select----            ----Select----            View            Download            Display Attachments  <b>Grant Document</b>            Edit Description/Send         </div>	<input type="button" value="Go"/> A Demo's Key Emergency Info.pdf	Angus Demo Info	AdultEmergencyInfo	2008- 02-20	2008- 02-20

In the Know

**Learn**

**How To ...**

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For your selected document, Click "Grant Document"

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### Send Document / Grant Access

Document ID: 10002414  
Original File: Angus Demo Emergency.pdf

**Basic Tools**  
File Import Tools  
Manage Documents  
Sharing Tools  
Advanced

**In the Know**  
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**How To ...**  
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**Send to Quick Viewer**

Enter the email address of the person you wish to receive this document, they will get an email with directions on how to retrieve it. You can specify how many days they will have access to the document.

Email Address:

Allow access for:  1 Download  30 Days

**Send to Member**

**For Quick Viewer, all you need is an email address.  
Type in the address. Pick Access Option. Click "Send"**